



## CADIZ-TRIGG COUNTY Downtown Farmers Market-2023

February 2022

Dear Vendor:

The City of Cadiz Downtown Main Street will begin its next season for the DOWNTOWN FARMERS MARKET on Saturday, April 1st continuing through Saturday, September 30<sup>th</sup>. The Downtown Farmers Market will be located on 21 Spring Street in historic downtown Cadiz.

Please note that there are some changes regarding our Farmers Market. The Farmers Market will start the season sharing space with our Junque Fest location like it did last year. The season will end the last Saturday in September. There will be an annual fee to be a Farmers Market/Crafters Corner vendor. The fee is \$150.00. This will allow you to be a vendor all season on Wednesday and Saturday mornings that the market is open. More information can be found on the guidelines form.

We encourage all vendors to make their displays attractive. In addition, it is a 'MUST' to have signs informing customers of product price and origin. For our crafters, all goods sold must be handmade and approved by The City of Cadiz to sell in our Crafters Corner.

Our market is a non-smoking market and animals are not allowed unless they are a service animal.

Attached are the application form, guidelines, publication/photography release form, and liability waiver form.

Your annual fee of \$150.00, market application form, publication/photography release, and liability waiver form need to be turned in before setting up at the market. Checks must be made payable to The City of Cadiz. The forms and payment can be dropped off at City Hall located at 63 Main Street, Monday-Friday, 7:30 am to 4:00 pm or mailed to:

City of Cadiz  
Attn: Downtown Farmers Market  
PO Box 1465  
Cadiz, KY 42211

If you have any questions, please call City Hall at 270-522-8244.

Thank you,

Janelle Nichols  
On Main Director  
City of Cadiz





**CADIZ-TRIGG COUNTY**  
**Downtown Farmers Market-2023**  
 Application and Guidelines  
 (Farmers Market and Crafters Corner)



like us: **City of Cadiz Downtown Main Street**

**CONTACT INFORMATION:**

Name: \_\_\_\_\_ Farm (Business) Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PRODUCT INFORMATION:**

Please describe the produce and/or goods to be sold:

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Do you grow or make your own products? Yes \_\_\_\_\_ No \_\_\_\_\_

(If no, please explain where you get your produce and goods:)

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Are you certified to hand out samples? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you planning on becoming certified to participate in the following programs?

- Senior Farmers Market Nutrition Program: Yes \_\_\_\_\_ No \_\_\_\_\_
- WIC Farmers Market Nutrition Program: Yes \_\_\_\_\_ No \_\_\_\_\_

**FEES: All fees are non-refundable. Inclement weather will NOT be grounds for refund.**

- **Annual Registration Fee: \$150.00 (required for all vendors)**
- Make check payable to *City of Cadiz*

**MARKET SEASON:**

Every Wednesday and Saturday, April 1<sup>st</sup> – September 30<sup>th</sup>  
 (First Saturday in April to last Saturday in September)

**WEDNESDAY AND SATURDAY MARKET HOURS:**

- Set-up begins at 5:30 a.m. the day of market. **NO EARLIER.**
- Market opens at 7:00 a.m. and closes at 12:00 p.m.
- SPACES ARE A FIRST COME, FIRST SERVE BASIS!
- Vendors can use up to 3 spaces. Each space is 10x10.
- Vendors must be covered by an awning.
- THERE IS NO RESERVING SPOTS FOR OTHER VENDORS

## MARKET RULES:

1. **EVERY** vendor who sells at the Farmers Market **MUST** be registered and pay the fees at the Main Street Renaissance office, located in City Hall, prior to selling.
2. **No business license is required** for participation in the Downtown Farmers Market. If you choose to sell your goods at any other location in Cadiz, a Cadiz City "Business License" is required. If you have a business license in Cadiz, you still owe the annual registration fee.
3. The Downtown Farmers Market offers a unique opportunity for local artists and craftspeople to sell their work; therefore, only work that is hand crafted will be accepted. Any commercial, manufactured or imported items will not be allowed. City of Cadiz reserves the right to determine whether goods or services are appropriate for sale or distribution at the market. Pictures will need to be submitted of handcrafted work to be a Crafters Corner vendor. **All prepared food MUST be approved by the health department.**
4. To be able to give food samples, you **MUST** hold a Farmers Market Sampling Certificate. If you are cooking ready to eat meals at the market, you must have a Farmers Market Temporary Food Service Establishment Permit.
5. Selling area should be kept clean and attractive. Participants are responsible for dismantling and cleaning their space before departing. Please be respectful and clean up after yourself before leaving.
6. **Signage is required for all products stating the price of each item. Signage stating the origin of your produce is also required.**
7. Vendors will be provided with a Cadiz-Trigg County Farmers Market/Crafters Corner badge and lanyard which should be worn while at the Market. If you have a market apron, please consider wearing it for promotional purposes.
8. Hawking, approaching, or soliciting customers in the common traffic areas is prohibited.
9. **No animals are allowed** in the Market except for those assisting the disabled.
10. There is absolutely **NO SMOKING allowed** in the Market.
11. To be a part of this Market, you must be set up within the area designated as the Market.
12. Cadiz Rotary Market Bucks used at the Market may be redeemed at City Hall.
13. To allow more space for vendors, vehicles may be prohibited in the area. Tables will only be allowed. This is at the discretion of the City of Cadiz.
14. Any state or city policies/guidelines which are established because of a declaration of an emergency or pandemic shall be followed. No annual fee will be refunded.

**ITEMS TO BE SOLD:** Homegrown vegetables, fruits, flowers potted plants, transplants, shrubbery, herbs, straw, molasses, honey, jams, jellies, and baked goods. Each vendor is responsible for meeting Trigg County Health Department Regulations and must follow the Kentucky Farmers Market rules and guidelines. Eggs and USDA Inspected meat may be sold if they are kept under refrigeration. Agriculture Value-Added Products will be allowed on a limited basis. Value-Added Products produced from plants (such as Indian corn, painted gourds, or decorated pumpkins) will be allowed. **The raw product must be grown/raised by the vendor.**

The Cadiz-Trigg County Farmers Market is open to all people regardless of economic or social status and will not discriminate based on race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, or physical or mental disability.

City of Cadiz agrees to advertise the Downtown Farmers Market each week on the Facebook page: City of Cadiz Downtown Main Street

The undersigned hereby acknowledges that he/she is participating in this event at his/her own risk. He/she will agree to waive and discharge any, and all claims against Cadiz-Trigg County and its representatives.

Any complaints about the Downtown Farmers Market activities, vendors, customers, or volunteers must be submitted in writing to the On Main Director and they will take the appropriate action. Do not discuss such issues with customers or other vendors.

I have read and understand the Downtown Farmers Market guidelines. By signing, I agree to follow all requirements and work with Cadiz-Trigg County to ensure the success of the farmer's market.

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Revised February 15, 2023



CADIZ-TRIGG COUNTY  
FARMERS MARKET

Publication/Photography  
Release Form



I grant permission to the City of Cadiz, the Trigg County Extension Office, and the Cadiz-Trigg County Tourism the right and permission to copyright or use in connection with any publication associated with the Downtown Farmers Market (including but not limited to brochures, booklets, videotapes, reports, press releases, websites, social media, and exhibits) any image and/or recording in which I, my child, my farm, my business, or my product(s) appears and to use and cite any comment(s), verbal or written, made by the participant in educational and promotional activities associated with the Cadiz-Trigg County Downtown Farmers Market. I understand I will not be compensated for said photo(s) and/or comment(s).

By signing below, I agree to all the terms and conditions as provided on this form.

Full Name of Participant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Participant: \_\_\_\_\_

Date: \_\_\_\_\_



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## **Cadiz Trigg County Farmers Market** **LIABILITY WAIVER FORM**

I, the undersigned individual/entity, do hereby certify that neither I nor my heirs, successors, assigns, etc. will hold harmless the City of CADIZ, Council and Employees, or the CADIZ TRIGG COUNTY Farmers Market, liable for any damages, accidents, losses, or injuries that may occur.

I further understand that the Market and its agents are only providing a place for individuals to sell their commodities and are not guaranteeing the sale of these commodities.

I understand that the Market and its agents are not responsible for collection on any accounts of the individuals to which I choose to market my products.

I agree to be fully and entirely responsible for any damage, accidents or injuries caused by my action(s) or my products, and/or my equipment and the same for those assisting me at the Market. This agreement remains in effect for the duration of my participation in the Market.

Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

ALBERT STREET

SPACE FOR  
FOOD TRUCKS

SPRING STREET

CRAFTERS  
CORNER

FARMERS  
MARKET

JUNQUE  
FEST

PARKING  
FOR  
CUSTOMERS

BILLIE'S  
STYLE

PARKING  
FOR  
SALON  
CUSTOMERS

MAIN STREET